

[Harry Thuku Beverages LP]
[249]
[Ngewa, 00901]
[0726089589]
[harrythukubeverages@gmail.com]

[249]
[Ngewa, 00901]
[Phone Number]
[Email]

[25 Sep 2024]

Dear [Patrick],

We are pleased to offer you the position of [coffee spraying operations officer] at [Harry Thuku Beverages LP]. This letter outlines the terms and conditions of your employment with us.

1. Position and Duties: You will be employed as a [coffee spraying operations officer] and your duties will include [Coffee spraying, basic work in organic chemicals, mechanical pumps and botany].
2. Duration: This is a [Temporary] contract, commencing on [25 sep 2024] until 12 Oct 2024 and on [24 Feb 2024] until [8 Mar 2024].
3. Compensation: You will receive a salary of [Ksh 6000] payable [weekly].
4. Benefits: You will be eligible for [Coffee packets, cash advances, farm discounts and overtime remuneration].
5. Termination: This contract may be terminated by either party with [ninety] days' notice.
6. Confidentiality: This contract includes acceptance of a confidentiality agreement.

Please sign both copies of this letter to indicate your acceptance of the terms and conditions of your employment with us.

Sincerely,

[Head of Acquisitions]
[Harry Thuku Beverages LP]